

**NOTICE OF CHANGE OF OWNERSHIP and/or
MANAGEMENT** (*California Civil Code Section 1962*)

TO:

ADDRESS:

This letter serves to notify you that Ownership and/or Management of the above Premises has changed as of this date.

Until further notice, you must mail or direct all rent payments, requests, questions, notices, legal process, and all correspondences regarding your tenancy as referenced below:

Entity or Person to pay:

Authorized Person to manage the premises:

Address:

Phone Number:

The agent is available at the above address Monday through Friday 9:00 am to 5:00 pm. This person will also be considered a proper agent of service for any legal process. Rent payments may be in the form of cash, money orders, cashier's checks, or personal checks. Your rent shall also be paid to the above address, at the days and hours referenced above.

Pursuant to your existing rental agreement, your rent is due on the _____ of each month in the amount \$ _____.

DATE:

OWNER and/or Manager/Agent

This form was created by **Law Office of Rikisha D Thomas**. If you need assistance in preparing this notice, you should seek the services of an attorney. No representations are made regarding the legal sufficiency of this form.

Rikisha D Thomas

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